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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/(G)/2023/NIQ/12

Dated: 08-09-2023

NOTICE INVITING QUOTATION
Printing & Supply of Marksheets

Sealed quotations are invited from registered stockists/ distributors/ manufacturers having GST No. for the Supply of Printing & Supply of Marksheets as per the detailed specifications (Annexure-A). Sealed Quotations in a single envelope duly super subscribed at the top of the envelope as "**Quotation No. AIIMS-BLS/Stores/2023/NIQ/12 for the Printing & Supply of Marksheets**, due date of opening 22/09/23" containing both the "Technical Bid" and "Price Bid" (in two separate envelopes) may be submitted so as to reach on or before 22/09/23 up to 11:00 A.M in Procurement Section, Admin Block Ground floor of AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN- 174001. Bidders must quote for all items. Late bids will not be considered. The bids shall be opened in the presence of duly constituted local purchase committee.

For the purpose of technical evaluation, the bidder is required to submit following documents.

Technical Bid:

1. Profile-Name & Full Address of the firm & year of establishment.
2. Copy of permanent GST registration certificate.
3. Copies of supply orders secured during 2021-2022 & 2022-23 for the similar products.
4. Previous two Income Tax Returns, Profit & Loss Account statement of the firm (AY- 2021-22 & 2022-23).
5. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
6. Full description, make and quantity of the item must be mentioned in the quotation.

In case the Technical Committee rejects a sample (if asked for) or the bid is "Not Qualified" on technical grounds, the financial bid in respect of that item will not be considered.

Financial Bid: The rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days in case discrepancy between unit price & total price, the unit price shall prevail.

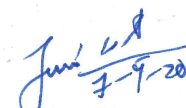
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Financial Bid submission format for items with quantity required is as under: -

| Sr. No. | Item Detail | Unit Price | GST @ | Unit price with tax | Total Amount in Rs. |
|---------|-------------|------------|-------|---------------------|---------------------|
| | | | | | |
| | | | | | |

Other terms and conditions will be as follows: -

1. Supply will be F.O.R. at AIIMS-Bilaspur.
2. The supply of marksheets may be done as per demand .Minimum marksheets may be as low as 10 marksheets per order.
3. The price offered must include transportation charges in unit price.
4. Vendor must agree to rate for 3 years.
5. Supply will have to be arranged within 15 days from the issue of supply order. Delayed supplies beyond 15 days from the date of Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the supply order will be liable to be cancelled.
6. Supply must confirm to samples wherever asked for.
7. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/defective supply, the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks period. The Institute will not bear any expenses on this account.
8. Samples will be preserved till final settlement.
9. Bidder is required to quote rate for 100% items.
- 10.No revision in rate (on higher side) will be accepted at any stage.
- 11.The firm shall not assign or sublet the work/job or any part of it to any other firm.
- 12.Billing will be in the name of Executive Director, AIIMS-Bilaspur. Payment will be made after the item has been received, inspected & accepted. No advance payment will be made at any stage.
- 13.Taxes at other government levies will be paid extra as applicable.
- 14.Venue for sample verification (if asked for) and quotation opening shall be in, Procurement Section, Admin Block Ground floor AIIMS-Bilaspur.
- 15.In case manufacturer participates, dealers will not be allowed or disqualified.
- 16.For any query, please contact Dr.Puneet Kumar Gupta, Faculty In charge Procurement, 88948-67079, E-mail stores.aiimsbilaspur@gmail.com


Faculty In Charge
Procurement
AIIMS Bilaspur
H.P.



अखिल भारतीय आयुर्विज्ञान संस्थान , बिलासपुर
हिमाचल प्रदेश -१७४००१
All India Institute of Medical Sciences, Bilaspur
Himachal Pradesh-174001
<https://aiimsbilaspur.edu.in>
EXAMINATION SECTION



Specification and Security Features

1. Type of printing: Variable Data security printing.
2. Category of Printing: Certificate.
3. Mode of Printing: other (as per additional terms and conditions)
4. Single/Double side printing: Double Side.
5. Colour of printing: Front Multi colour and back single colour.
6. Printing content: Others (as per additional terms and conditions)
7. Paper Material: Others (as per additional terms and conditions.)
8. Thickness of paper: 167 GSM
10. Inserts: Not required.
11. Number of languages for printing: Bilingual.
12. Language: English and Hindi.
13. Cover page: Not required.
14. Binding: Not required.
15. Packaging: Not required.
16. Embossing: Required.
17. Additional support: Designing support, formatting support and logistics support (Delivery of order to the consignee).
18. Finishing: Uncoated.
19. Scanning; Yes.
20. Security features: Printing on media that is non-tear able/infused with dual fibers that is waterproof.

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अखिल भारतीय आयुर्विज्ञान संस्थान , बिलासपुर

हिमाचल प्रदेश - १७४००१

All India Institute of Medical Sciences, Bilaspur
Himachal Pradesh-174001

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EXAMINATION SECTION



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Additional terms and conditions.

A. Paper quality: super white cut sheet synthetic uncoated paper made of silica with Polyolefin which is monolayer sheet of at least 167 GSM/250 microns, which is micro porous in nature, long life and has paper like appearance and is tear resistant, water resistant, static dissipative, hi fold endurance, Chemical resistance with good smudge and scuff resistance and able to print using a laser printer with all of the following security features:

- I. High resolution watermark of institutional logo.
- II. Alphanumeric OR code-containing variable student data (Complete profile data of student)
- III. Barcode printing
- IV. Laser generated Institute logo.
- V. Eraser protected document.
- VI. Transparent impression of Institute.
- VII. Variable student data in transparent impress.
- VIII. Hidden security in background layer.
- IX. Copy features/transparent while pantograph
- X. Transparent impression Institute logo.
- XI. UV ultraviolet mark
- XII. Correlation Mark
- XIII. Micro/Nano text.

B. Vendor must be ready to provide quantity as single or more marksheets based on variable data add number shared by the buyer for the quantity as mentioned for respective year.

C. The Vendor must agree to provide variability of 30% in Number of copy as mentioned in quantity year wise.

D. Technical compliance sheet need to be filled.

E. Undertaking for secrecy of database need to be given.

F. Price variation clause need to be removed from agreement paper.

G. Service providers should supply the sample paper with all the security features as specified in technical specifications.

H. Verification of all security features in front of buyer.

I. Provision of sending mark sheets through speed post according to mentioned timeline within 15 days of sending complete specification through mail.

J. Provide advance sample of the mark sheets.

K. Prebid meeting is required.

L. Vendor should agree for third party/interval evaluation as recommended by the institute.

(Signature)

NCC

Yogi

(Signature)



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
BILASPUR (HIMACHAL PRADESH) – 174001

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Tentative Details of Marks sheet required

| Year of requirement | No of certificate required (Includes 10% extra for Supplementary Results) | Purpose of requirement | | | | |
|---------------------|---|------------------------|-------|--------------------------------|-----------------------|------------------------|
| | | Type of course | Batch | Professional/ examination year | Tenative Time of exam | No of Student in Batch |
| 2022 | 55 | MBBS | 2020 | 1st | Nov-21 | 50 |
| 2023 | 308 | MBBS | 2020 | 2nd | May-23 | 50 |
| | | MBBS | 2021 | 1st | Feb-23 | 50 |
| | | MBBS | 2022 | 1st | Jun-23 | 120 |
| | | BSC Nursing | 2022 | 1st | Jun-23 | 40 |
| | | BSC MLT | 2022 | 1st | Jun-23 | 20 |
| 2024 | 506 | MBBS | 2020 | 3rd | May-24 | 50 |
| | | MBBS | 2021 | 2nd | Aug-24 | 50 |
| | | MBBS | 2022 | 2nd | Dec-24 | 120 |
| | | MBBS | 2023 | 1st | Jun-24 | 120 |
| | | BSC Nursing | 2022 | 2nd | Jun-24 | 40 |
| | | BSC Nursing | 2023 | 1st | Jun-24 | 40 |
| | | BSC MLT | 2022 | 2nd | Jun-24 | 20 |
| | | BSC MLT | 2023 | 1st | Jun-24 | 20 |

Total 869.

Maya

23/7/22

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[Signature]